

BIRMINGHAM GREEN

Volunteer Enrollment/Application Form

PERSONAL DATA:

NAME: _____ DATE: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE: Main - _____ Secondary - _____

EMAIL: _____

EMERGENCY CONTACT: _____ PHONE: _____

Are you at least 18 years of age? YES NO

Have you ever worked or volunteered for Birmingham Green? YES NO

If yes, in what department..... _____

Have you ever been convicted of a law violation(s) but excluding offenses committed before your eighteenth birthday that were finally adjudicated in a juvenile court or under a youth offender law? (A conviction will not necessarily disqualify you from consideration for employment.)

YES NO If yes, state date, court, and place where the offense occurred

Do you have any reason to believe that you would have difficulty performing this volunteer role or assignment? YES NO If yes, please specify: _____

SKILLS AND INTERESTS:

Educational Background: _____

Current Occupation: _____

Hobbies, Interests, Skills: _____

Previous Volunteer Experience: _____

Is there a particular type of volunteer work in which you are interested? (Check all that apply)

- | | |
|--|--|
| <input type="checkbox"/> Working directly w/ a single resident | <input type="checkbox"/> Office or general clerical work |
| <input type="checkbox"/> Working w/ a group of residents | <input type="checkbox"/> Public relations, fundraising |
| <input type="checkbox"/> Participating in social/recreational activities | <input type="checkbox"/> Arts & Crafts |
| <input type="checkbox"/> No-preference | <input type="checkbox"/> Maintenance or Kitchen |
| <input type="checkbox"/> Other (please specify) _____ | |

Would you prefer: Working in one area Working in a variety of areas

AVAILABILITY:

What days and times are you available? (Check all that may apply)

Weekdays Weekend days Weekly Monthly
 Weekday evenings Weekend evenings Bi-weekly
 Varies (please explain): _____

Specific times: _____

Specific days: _____

Times that I am not available to do volunteer work: _____

Looking for: (Check all that may apply)

Short Term Assignment On-Going Regular Assignment
 Special Events or Tasks

REFERENCES (Please do not list any relatives.)

List the names, addresses, and phone numbers of three personal references:

1) Name: _____ Phone: _____

Address: _____ State: _____ Zip Code: _____

2) Name: _____ Phone: _____

Address: _____ State: _____ Zip Code: _____

3) Name: _____ Phone: _____

Address: _____ State: _____ Zip Code: _____

I hereby authorize any persons listed above as references on this application to furnish any information concerning my personal character, habits or employment record.

CRIMINAL HISTORY RECORD CHECK

I understand that Birmingham Green may require a criminal history record check.

Volunteer Signature

Date

Parent or Legal Guardian Signature
(Required if the volunteer is under 18 years of age)

Date

Please return this form to:
Volunteer Coordinator, Birmingham Green, 8605 Centreville Road, Manassas, VA 20110
703-257-6252
Fax 703-257-0811

BACKGROUND SCREENING AUTHORIZATION FORM
[FOR EMPLOYMENT PURPOSES]

Please be advised that a consumer report and/or investigative consumer report may be obtained on you for employment purposes (which includes independent contractors under the Fair Credit Reporting Act (FCRA)).

Consumer reports and/or investigative consumer report may be obtained at any time after the company receives your written authorization, including during the hiring process; and, during any subsequent period of employment you may have with the company, where permitted by law.

Under the FCRA, consumer reports include any written, oral or other communication of information by a consumer reporting agency bearing on your credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living that is used or is expected to be used for employment purposes. Consumer reports may include credit reports, criminal records and driving records, among other forms of information obtained from private and public record sources. In addition, an investigative consumer report may include information as to your character, general reputation, personal characteristics, and mode of living. This information may be obtained by contacting your present and previous employers as well as professional and educational references provided by you.

Additional FCRA information is available at the Federal Trade Commission web site (<http://www.ftc.gov>)

By signing below, I hereby authorize all entities having information about me, including present and former employers, professional references, educational references, department of motor vehicles, licensing agencies, and credit reporting agencies, to release such information to Birmingham Green. I agree that this Release/Authorization shall remain valid and in effect during my employment.

Date: _____ Signature of Applicant: _____

Print Full Name: _____

BACKGROUND SCREENING and/or MOTOR VEHICLE REPORT INFORMATION FORM

Full Name: _____

Date of Birth: ____ / ____ / ____ Social Security #: _____

Driver's License Number: _____ State of Issue: _____

Current Residence Address: _____

City, State, Zip Code Length of time

List all Residential Addresses in Past SEVEN (7) YEARS (attach additional sheet if necessary)

Address City County State Zip Dates

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Educational Information: (Highest Degree Received)

Name of school/institution: _____

City and State Zip Code

Major: _____ Year: _____

Licensure Information:

Title of License: (RN, LPN, CNA, Medication Aide) _____ Date Issued: _____

State License was Issued: _____ License #: _____

Please list all states in which you have been issues an active license: _____

I declare under the laws of the State of Virginia that I have read and understand the information contained in this Form and that my responses and any attachments are true and correct.

Date: _____ Signature of Applicant: _____

Print Full Name: _____

For Company Use Only

- Motor Vehicle Report Needed- Check box if applicant is to be hired as a Driver or an Employee who will drive a company vehicle(s) and/or a personal vehicle for company related business.

DEPARTMENT OF SOCIAL SERVICES
DIVISION OF LICENSING PROGRAMS
SWORN DISCLOSURE STATEMENT

To the Applicant:

Section 63.2-1720 of the Code of Virginia requires that any person desiring work at a licensed nursing home, licensed assisted living facility or licensed adult day care center provide the hiring facility or center with a sworn disclosure statement or affirmation disclosing any criminal convictions or pending criminal charges, whether within or outside the Commonwealth of Virginia.

The law prohibits licensed nursing homes, licensed assisted living facilities and licensed adult day care centers from hiring any individuals convicted of a barrier crime (specified below). However, applicants convicted of one misdemeanor barrier crime not involving abuse or neglect may be hired if five years have elapsed since the conviction.

Any person making a false statement on this form regarding any criminal offense shall be guilty of a Class 1 misdemeanor.

Further dissemination of the information provided on this form is prohibited other than to the Commissioner's representative or a federal or state authority or court as may be required to comply with an express requirement of law for such further dissemination.

1. _____
Last Name First Middle Maiden Social Security Number

Street/P.O. Box City State Zip Code

2. Have you ever been convicted of a law violation(s) but excluding offenses committed before your eighteenth birthday that were finally adjudicated in a juvenile court or under a youth offender law? ___ yes ___ no

If yes, list all and explain. _____

3. Are you the subject of any pending criminal charges? ___ yes ___ no. If yes, please explain.

4. I hereby affirm that the information provided on this form is true and complete, and I agree and understand that any falsification of information herein, regardless of time of discovery, may cause forfeiture on my part to any employment offered by this facility. I understand that all information on this form is subject to verification.

Applicant's Signature _____ Date: _____

BARRIER CRIMES FOR LICENSED ASSISTED LIVING FACILITIES AND ADULT DAY CARE CENTERS

(§§ 63.2-1719 and 63.2-1720 of the Code of Virginia)

NOTE: A licensed assisted living facility or adult day care center may hire an applicant convicted of one misdemeanor barrier crime not involving abuse or neglect, if five years have elapsed following the conviction.

OFFENSE Or Equivalent Offense in Another State	VA CODE SECTION
Abduction (Kidnapping)	Subsection A or B of 18.2-47
Abduction for Immoral Purposes	18.2-48
Abuse and Neglect of Children	18.2-371.1
Abuse and Neglect of Incapacitated Adults	18.2-369
Aggressive Use of a Machine Gun	18.2-290
Arson	Article 1 (18.2-77 et seq.) of Chapter 5 of Title 18.2
Arson - Burning Building or Structure While in Such Building or Structure with Intent to Commit Felony	18.2-82
Arson - Burning or Destroying Any Other Building or Structure	18.2-80
Arson - Burning or Destroying Dwelling House, Etc.	18.2-77
Arson - Burning or Destroying Meeting House, Etc.	18.2-79
Arson - Burning or Destroying Personal Property, Standing Grain, Etc.	18.2-81
Arson - Carelessly Damaging Property by Fire	18.2-88
Arson - Causing, Inciting, Etc. Threats to Bomb or Damage Buildings or Means of Transportation; False Information as to Danger to Such Buildings, Etc.	18.2-84
Arson - Manufacture, Possession, Use, Etc. of Fire Bombs or Explosive Materials or Devices	18.2-85
Arson - Setting Fire to Woods, Fences, Grass, Etc.	18.2-86
Arson - Setting Off Chemical Bombs Capable of Producing Smoke in Certain Public Buildings	18.2-87.1
Arson - Setting Woods, Etc., on Fire Intentionally Whereby Another is Damaged or Jeopardized	18.2-87
Arson - Threats to Bomb or Damage Buildings or Means of Transportation; False Information as to Danger to Such Buildings, Etc.	18.2-83
Assaults and Bodily Woundings	Article 4 (18.2-51 et seq.) of Chapter 4 of Title 18.2
Assaults and Bodily Woundings - Adulteration of Food, Drink, Drugs, Cosmetics, Etc.	18.2-54.2
Assaults and Bodily Woundings - Aggravated Malicious Wounding	18.2-51.2
Assaults and Bodily Woundings - Allowing Access to Firearms by Children	18.2-56.2

Assaults and Bodily Woundings - Assault and Battery	18.2-57
Assaults and Bodily Woundings - Assault and Battery Against a Family or Household Member	18.2-57.2
Assaults and Bodily Woundings - Attempts to Poison	18.2-54.1
Assaults and Bodily Woundings - Bodily Injuries Caused by Prisoners, State Juvenile Probationers, and State and Local Adult Probationers or Adult Parolees	18.2-55
Assaults and Bodily Woundings - Disarming a Law-Enforcement or Correctional Officer	18.2-57.02
Assaults and Bodily Woundings - Hazing of Student at Any School, College, or University	18.2-56
Assaults and Bodily Woundings - Hazing of Youth Gang Members	18.2-55.1
Assaults and Bodily Woundings - Maiming, Etc., of Another Resulting from Driving While Intoxicated	18.2-51.4
Assaults and Bodily Woundings - Maiming, Etc., of Another Resulting from Operating a Watercraft While Intoxicated	18.2-51.5
Assaults and Bodily Woundings - Malicious Bodily Injury by Means of Any Caustic Substance or Agent or Use of Any Explosive or Fire	18.2-52
Assaults and Bodily Woundings - Malicious Bodily Injury to Law-Enforcement Officers, Firefighters, Search and Rescue Personnel, or Emergency Medical Service Providers	18.2-51.1
Assaults and Bodily Woundings - Pointing Laser at Law-Enforcement Officer	18.2-57.01
Assaults and Bodily Woundings - Possession of Infectious Biological Substances or Radiological Agents	18.2-52.1
Assaults and Bodily Woundings - Reckless Endangerment of Others by Throwing Objects from Places Higher than One Story	18.2-51.3
Assaults and Bodily Woundings - Reckless Handling of Firearms; Reckless Handling While Hunting	18.2-56.1
Assaults and Bodily Woundings - Shooting, Etc., in Committing or Attempting a Felony	18.2-53
Assaults and Bodily Woundings - Shooting, Stabbing, Etc., with Intent to Maim, Kill, Etc.	18.2-51
Assaults and Bodily Woundings - Strangulation of Another	18.2-51.6
Assaults and Bodily Woundings - Use or Display of Firearm in Committing Felony	18.2-53.1
Carjacking	18.2-58.1
Crimes Against Nature Involving Children	18.2-361
Delivery of Drugs to Prisoners	18.2-474.1
Drive-By Shooting	18.2-286.1
Electronic Facilitation of Pornography	18.2-374.3
Employing or Permitting a Minor to Assist in an Act Constituting an Offense under Article 5 (§ 18.2-372 et seq.) of Chapter 8 of Title 18.2	18.2-379
Employing or Permitting a Minor to Assist in - Advertising, Etc., Obscene Items, Exhibitions, or Performances	18.2-376
Employing or Permitting a Minor to Assist in - Coercing Acceptance of Obscene Articles or Publications	18.2-378
Employing or Permitting a Minor to Assist in - Creation of Image of Another	18.2-386.1
Employing or Permitting a Minor to Assist in - Display of Child Pornography or Grooming Video or Materials to a Child	18.2-374.4

Employing or Permitting a Minor to Assist in - Indecent Exposure	18.2-387
Employing or Permitting a Minor to Assist in - Obscene Exhibitions and Performances	18.2-375
Employing or Permitting a Minor to Assist in - Obscene Sexual Display	18.2-387.1
Employing or Permitting a Minor to Assist in - Possession, Reproduction, Distribution, Solicitation, and Facilitation of Child Pornography	18.2-374.1:1
Employing or Permitting a Minor to Assist in - Production, Publication, Sale, Possession, Etc., of Obscene Items	18.2-374
Employing or Permitting a Minor to Assist in - Production, Publication, Sale, Financing, Etc., of Child Pornography	18.2-374.1
Employing or Permitting a Minor to Assist in - Unlawful Dissemination or Sale of Images of Another	18.2-386.2
Employing or Permitting a Minor to Assist in - Use of Communications Systems to Facilitate Certain Offenses Involving Children	18.2-374.3
Escape from Jail	18.2-477
Extortion by Threat	18.2-59
Failure to Secure Medical Attention for an Injured Child	18.2-314
Felonies by Prisoners	53.1-203
Incest	18.2-366
Malicious Wounding by Mob	18.2-41
Murder or Manslaughter	18.2-30 et seq. Article 1 of Chapter 4 of Title 18.2
Murder or Manslaughter - Felony Homicide	18.2-33
Murder or Manslaughter - Involuntary Manslaughter	18.2-36
Murder or Manslaughter - Involuntary Manslaughter; Driving a Vehicle While Under the Influence	18.2-36.1
Murder or Manslaughter - Involuntary Manslaughter; Operating a Watercraft While Under the Influence	18.2-36.2
Murder or Manslaughter - Killing a Fetus	18.2-32.2
Murder or Manslaughter - Murder, Capital	18.2-31
Murder or Manslaughter - Murder, First and Second Degree	18.2-32
Murder or Manslaughter - Murder of a Pregnant Woman	18.2-32.1
Murder or Manslaughter - Voluntary Manslaughter	18.2-35
Obscenity Offenses	18.2-374.1
Pandering	18.2-355
Possession of Child Pornography	18.2-374.1:1
Robbery	18.2-58
Sexual Assault	Article 7 (18.2-61 et seq.) of Chapter 4 of Title 18.2
Sexual Assault - Aggravated Sexual Battery	18.2-67.3
Sexual Assault - Attempted Aggravated Sexual Battery	18.2-67.5
Sexual Assault - Attempted Forcible Sodomy	18.2-67.5
Sexual Assault - Attempted Object Sexual Penetration	18.2-67.5

Sexual Assault - Attempted Rape	18.2-67.5
Sexual Assault - Attempted Sexual Battery	18.2-67.5
Sexual Assault - Carnal Knowledge of Certain Minors	18.2-64.1
Sexual Assault - Carnal Knowledge of a Child Between 13 and 15 Years of Age	18.2-63
Sexual Assault - Carnal Knowledge of an Inmate, Parolee, Probationer, Detainee, or Pretrial or Post Trial Offender	18.2-64.2
Sexual Assault - Forcible Sodomy	18.2-67.1
Sexual Assault - Infected Sexual Battery	18.2-67.4:1
Sexual Assault - Object Sexual Penetration	18.2-67.2
Sexual Assault – Rape	18.2-61
Sexual Assault - Sexual Abuse of a Child under 15 Years of Age	18.2-67.4:2
Sexual Assault - Sexual Battery	18.2-67.4
Stalking (Felony Convictions)	18.2-60.3
Taking Indecent Liberties with Children	18.2-370; 18.2-370.1
Threats of Death or Bodily Injury	18.2-60
Use of a Machine Gun in a Crime of Violence	18.2-289
Use of a Sawed-Off Shotgun in a Crime of Violence	Subsection A of 18.2-300
Violation of a Protective Order (Felony Convictions)	18.2-60.4; 16.1-253.2
Barrier Crimes - Crimes added	July 1, 2017
Assault of battery by mob	18.2-42
Criminal street gang participation	18.2-46.2
Recruitment for criminal street gang	18.2-46.3
Criminal street gang crimes, third or subsequent conviction	18.2-46.3:1
Criminal street gang crimes in gang-free zone	18.2-46.3:3
Committing, etc., acts of terrorism	18.2-46.6
Possession, etc., of weapon of terrorism or hoax device	18.2-46.6
Act of bioterrorism	18.2-46.7
Threatening, attempting, or assisting in abduction	18.2-49
Enticing another into a dwelling house with intent to commit certain felonies	18.2-50.3
Threatening the Governor or his immediate family	18.2-60.1
Discharging firearm within or at occupied building or dwelling house	18.2-279
Willfully discharging firearm in public place or on school property	18.2-280
Setting a spring gun or other deadly weapon	18.2-281
Brandishing a firearm on school property	18.2-282
Brandishing a machete or other bladed weapon on school property	18.2-282.1
Wearing body armor while committing drug crimes or crimes of violence	18.2-287.2
Possession of firearm while in possession of controlled substances	18.2-308.4
Solicitation of a minor	18.2-346.
Procuring	18.2-356
Receiving money from earnings of prostitute	18.2-357
Commercial sex trafficking	18.2-357.1

Sex offenders loitering near school	18.2-370.2.
Sex offenders residing near school	18.2-370.3
Sex offenders working at school	18.2-370.4
Sex offenders on school property	18.2-370.5
Penetration of mouth of child with lascivious intent	18.2-370.6
Display of child pornography or grooming video to a child unlawful	18.2-374.4
Unlawful filming	18.2-386.1
Revenge porn	18.2-386.2
Participating in riot with firearm or weapon	18.2-405
Unlawful assembly with firearm or weapon	18.2-406
Incitement to riot	18.2-408
Failure to disperse riot after declaration of insurrection	18.2-413.
Injury to person or buildings during riot	18.2-414.
Cross burning	18.2-423
Burning object with intent to intimidate	18.2-423.01
Display of swastika	18.2-423.1
Display of noose	18.2-423.2
Paramilitary activity	18.2-433.2
Providing false information or failing to register or reregister on the Sex Offender Registry	18.2-472.1
Escaping from DJJ facility	18.2-477.1
Felonies by juvenile in DJJ facility	18.2-477.2
Escaping from jail, pre-conviction	18.2-478.
Escaping from jail by setting fire	18.2-480.
Treason	18.2-481
Advocacy of violent revolution	18.2-484
Inciting race war	18.2-485
Escaping from SVP facility	37.2-917